



### **WILMOT HOSPITALITY TEAM**

<b>Position:</b>	Connect Desk
<b>Purpose:</b>	To be welcoming and friendly. To connect with visitors and provide information as needed.
<b>Spiritual Gifts:</b>	Helps, Hospitality, Service
<b>Responsibilities:</b>	<p>Serving commitment is once per month for a two-hour time slot (first service 8:30-10:30am, or second service 10:30-12:30).</p> <p>Arrive 30 minutes before service starts for prayer, communication and connection.</p> <p>Assist guests/visitors with directions. Answer questions or seek out someone who can assist.</p> <p>Ask newcomers to fill out a "New Here" card. Copies are in the Connect Desk. Give gifts to visitors (adult and youth bags available).</p> <p>Assistance with the debit machine, as needed.</p> <p>Scheduling and reminders are completed on Planning Centre Services (as able). If unable to serve on scheduled week contact a replacement or team lead.</p> <p>Wear a lanyard with your name when you serve. Lanyards are on the hooks outside the Pastor of Congregational Care's office. Hung alphabetically by last name.</p>
<b>Accountability:</b>	This ministry falls under the leadership of the Volunteer and Outreach Coordinator.

*Welcome new visitors, provide information, and help people with next steps. If you enjoy friendly conversations and have a heart for newcomers this could be a ministry for you.*

*Helping people follow Jesus as we authentically CONNECT, continually GROW and intentionally ENGAGE.*