



### **WILMOT HOSPITALITY TEAM**

<b>Position:</b>	Greeter - Exterior Door
<b>Purpose:</b>	To be welcoming and friendly. To connect with people as they arrive for services.
<b>Spiritual Gifts:</b>	Helps, Hospitality, Service
<b>Responsibilities:</b>	<p>Serving commitment is once per month for a two-hour time slot (first service 8:30-10:30am, or second service 10:30-12:30).</p> <p>Arrive 30 minutes before service starts for prayer, communication and connection.</p> <p>Using the Main entrance doors (facing the pond), greet people as they arrive with a friendly welcome and hello.</p> <p>Show guests/visitors where the children's area is and direct them to the foyer as needed. Walk them to areas as needed.</p> <p>Assist guests that may require the use of the elevator. The key is located by the fire panel to the left of the entrance doors.</p> <p>If it is raining, use umbrellas by the doors to assist people to enter.</p> <p>Scheduling and reminders are completed on Planning Centre Services (as able). If unable to serve on scheduled week contact a replacement or team lead.</p> <p>Wear a lanyard with your name when you serve. Lanyards are on the hooks outside the Pastor of Congregational Care's office. Hung alphabetically by last name.</p>
<b>Accountability:</b>	This ministry falls under the leadership of the Volunteer and Outreach Coordinator.

*Help us make a great first impression as you welcome guests, show them to the kids' area if needed and guide them to the foyer. This is a great ministry area to serve as a family.*

*Helping people follow Jesus as we authentically CONNECT, continually GROW and intentionally ENGAGE.*